

Date: Monday, February 29, 2016Dear Mrs Maclean**Re: Finalising Your Child's Enrolment Application**Child's Name: Oscar

Thank you for your interest in joining our service. We really look forward in getting to know to you and supporting your child in their development and their learning.

To finalise your child's enrolment application at our service you are required to provide us with an immunisation status certificate that shows your child is:

- Up to date with their vaccinations **or**
- On a vaccine catch up schedule **or**
- Has a medical condition preventing them from being fully vaccinated

An Immunisation History Statement from the Australian Childhood Immunisation Register can be used as evidence of up to date vaccinations. An Immunisation Status Certificate from a medical doctor or a local council immunisation service may also be used.

Immunisation History Statements are available on request by contacting Medicare:

- By telephone on 1800 653 809
- By email on acir@medicareaustralia.gov.au
- Online at www.medicareaustralia.gov.au/online
- In person at your local Medicare service centre

Your child's immunisation history is important. This document enables us to identify if your child is at risk, if there is an outbreak at the service. If so, they would need to stay away from the service until it is safe for them to return.

If you are experiencing difficulties accessing vaccinations or required related documents, please contact us for assistance as soon as you are able. In some cases children can commence at the service while the required documents are obtained.

Thank you for your co-operation,

Yours sincerely,

Director of the Service